## **Great Staughton Primary Academy PTA**

## **Annual General Meeting**

## 6.00 pm Tuesday 18th May 2021

## Agenda

- 1. Present / Apologies for absence
- 2. Minutes of the Annual General Meeting held on 6<sup>th</sup> November 2019
- 3. Matters arising from the Minutes
- 4. Chair's Report for 2019/20
- 5. Treasurer's Report for the year ending 31st August 2020
- 6. Election of Committee Members and Officers

Chair

Secretary

Treasurer

Committee Members

- 7. Lottery return signatories to be agreed
- 8. Bank signatories to be agreed
- 9. Any Other Business
- 10. Close of meeting.